

APPROVED TIMELINE

LE GRAND UNION ELEMENTARY SCHOOL DISTRICT SUPERINTENDENT SEARCH, 2017-18

PHASE	DATE	EVENT
OCT - NOV 2017	October 24 or sooner	District receives proposal
	October 25	<i>Board reviews proposals</i>
	November	<i>Board Selects Search Firm</i>
DEC 2017 – FEB 2018 (Phases 1-4)	December 12	<i>Board meets with consultants and determines characteristics, skills & qualities desired in a new superintendent, Board publicly announces timeline and procedures for superintendent selection</i>
	January 10 & 11	Consultants meet with staff and community designated by Board to receive input; Online survey is posted to district website
	December - February	Consultants identify potential candidates Development and posting of recruitment materials and Position Description
	January 22 & February 5	Advertising and active recruitment ad appears in <u>EdCal</u> , (Two consecutive publications)
FEB - MAR 2018 (Phase 5)	February 19, 5:00 PM	Deadline for applications
	February/March	Consultants complete comprehensive reference and background checks on applicants
	March 13	<i>Board meets with consultants, reviews all applications and selects finalists to be interviewed</i>
MAR - APR 2018 (Phases 6-8)	March 23 - 25	<i>Board interviews finalists</i>
	Late March / Early April	<i>Board completes optional validation visit of leading candidate's community and makes final determination on selected candidate.</i>
	April 10	<i>Board approves superintendent contract at a regularly scheduled board meeting</i>
APR-JULY 2018 (Phase 9)	Spring 2018 or TBD (by July 1, 2018)	New Superintendent begins